



*Developing 21st Century Leaders for Global Health*

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**TITLE:** Director of Learning & Training

**REPORTS TO:** Executive Director

**LOCATION:** Evanston, IL (on the campus of Northwestern University, neighboring Chicago, IL)

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## WHO WE ARE

GlobeMed envisions a world in which every human has the opportunity to live a healthy life. To act on this vision, GlobeMed advances the movement for global health equity by empowering students and communities to work together to improve the health of people living in poverty.

GlobeMed was founded ten years ago by a group of students who sought to challenge the status quo. Frustrated by the global engagement options offered on their campuses, they created a new model to partner with grassroots leaders who are already working to unleash the potential of their own communities. In the past decade, GlobeMed students have invested nearly \$3 million in local health initiatives across 19 countries while challenging mainstream perceptions of young people's capabilities.

Today, GlobeMed harnesses the passion and curiosity of university students by engaging them in a transformative learning process to build the confidence, courage, and long-term commitment needed to become leaders for health equity. GlobeMed maintains 59 university chapters, each of which partners with one grassroots partner in Africa, Asia and the Americas. These partnerships take learning into the communities around the world to help undergraduate students develop essential skills and perspectives needed to advance the movement for global health equity.

GlobeMed's core programs create a community of peers deeply ensconced in the conversation surrounding health equity and social justice. These programs include:

- **globalhealthU:** Signature global health and leadership curriculum
- **Leadership Institute:** Annual training event for chapter leadership
- **Summit:** Annual network-wide global health conference
- **Grassroots On-Site Work (GROW):** International internship program
- **GROW Institute:** Comprehensive in-person pre-departure training for GROW
- **Partner Forum:** Regional gathering of grassroots partners

Learn more in our [10th Year Impact Report](#).

## HIRING: DIRECTOR OF LEARNING & TRAINING, FULL-TIME POSITION

GlobeMed is looking for an action-oriented leader to guide our education and training programs, which empower over 2,000 university students on 59 campuses to cultivate an interdisciplinary, systems-level understanding of health and equity.

## **HIRING: DIRECTOR OF LEARNING & TRAINING (cont.)**

The Director of Learning & Training will have the opportunity to envision and implement the next iteration of GlobeMed's signature 'globalhealthU' curriculum and leadership training events. These programs provide a unique extracurricular learning experience that unites knowledge, values discernment, and action. Our programs are largely delivered by students for students, empowering emerging changemakers to learn through informed action and collaboration. This role includes leading curriculum development and distribution, implementing events to train student 'globalhealthU Coordinators', envisioning ways that our leadership development model can be applied within our GlobeMed Alumni, and strategically innovating on the organization's approach to learning and leadership development.

### **RESPONSIBILITIES**

#### Leadership Development Strategy - 25%

- Guide, in partnership with the Executive Director and program team, GlobeMed's leadership development model by refining our strategy and maintaining a pulse on research and stakeholder feedback.
- Ensure that GlobeMed's curriculum and trainings give students the knowledge and skills to identify oppressive systems and address the most significant needs of grassroots partners and their communities.
- Collaborate with the Alumni Association Professional Development Committee to design and implement alumni-level programming that aligns with GlobeMed's leadership development strategies.
- Partner with peer organizations to promote learning goals and thought leadership through collaboration on new programs, academic journal publications, articles, conferences, etc.

#### Curriculum Development & Design - 25%

- Lead the creation of an annual educational curriculum that guides students in their weekly, 30-minute 'globalhealthU' sessions.
- Innovate on the existing online platform to provide an interactive experience that integrates virtual and in-person learning.
- Collaborate with Co-Directors of Partnerships and Director of Communications to ensure curriculum content aligns with programmatic goals and offers opportunities for GlobeMed to spark mutual learning inside and outside the university setting.
- Create peer-to-peer learning opportunities across the GlobeMed network at opportune times such as GlobeMed Summit and World Day of Social Justice.

#### Leadership Training Management - 50%

- Manage the implementation of GlobeMed's two in-person, 150-person training events, Leadership Institute and GROW Institute.
- Collaborate with program staff to align content with learning objectives for all in-person convenings, including Summit and Partner Forum.
- Ensure staff are prepared to deliver high-quality training events, including preparation of materials, guidance and review of content, and format of workshops.
- Coordinate logistics, budget, and student financial aid process for training events.
- Conduct staff and volunteer facilitation training to ensure well-facilitated, inclusive training sessions.

## **SKILLS**

### Required:

- Bachelor's Degree or higher.
- 3+ years of experience in training and/or curriculum development.
- 3+ years of experience managing a team of volunteers.
- Excellent written, verbal, and social communication skills.
- Ability to manage multiple ongoing projects, predict organizational needs, and create new organizational learning opportunities.
- Experience cultivating inclusive, equity-oriented spaces and dialogues.
- Extensive experience or certification in facilitation training.
- Proven ability to facilitate peer-to-peer learning and training opportunities through a grassroots, community driven approach.
- Experience managing and running large-scale events, particularly trainings and workshops.
- Comprehensive understanding of global health history, progress, and systems across local, regional and global levels.
- Strong desire to mentor and support students and peers.
- Proven ability to surpass goals and expectations with a resourceful approach and limited budget.
- Sense of humor, high levels of patience, and deep passion for building a better world.

### Desired:

- Spanish fluency.
- Experience working in a health- or development-related non-profit organization, ideally structured as a global network.
- Experience developing performance metrics and evaluation systems pertaining to education, leadership and skill development, and capacity building.
- Experience managing virtual learning platforms.
- Experience publishing learning outcomes in academia or journalism.

## **BENEFITS**

- Starting salary: \$47,000-50,000, commensurate with experience.
- 89% coverage of medical and dental insurance plus some vision benefits.
- Fifteen days paid vacation; four paid floating holidays; and one week paid of winter holiday.
- Up to four remote work days per month.
- Potential domestic and international travel.
- Technology and professional development allowances.
- Ventra Benefits Program (pre-tax transit account).
- Fun, learning- and relationship-oriented work culture.
- Office location in beautiful Evanston, bordering Lake Michigan and the city of Chicago.

## **HOW TO APPLY**

Interested? Great! Please send your resume and cover letter to [jobs@globemed.org](mailto:jobs@globemed.org). Please format the subject line like this: "Director of Learning & Training – Your Name". Applications submitted by Friday, June 23rd will be given priority. We are accepting all other applications on a rolling basis, so apply as soon as possible! No phone calls please.

*GlobeMed provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, gender, sexual orientation, national origin, age, disability, marital or parental status, or any other basis prohibited by law. As an equal opportunity employer committed to inclusive hiring practices, we strongly encourage applicants of backgrounds that are underrepresented in global health, including people of color, people with disabilities, veterans, and lesbian, gay, bisexual, queer, transgender, and gender nonconforming people.*